



## London **STOCK EXCHANGE**

# Instruction to your Bank or Building Society to pay Direct Debits.

Originators Identification Number

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Please fill in the whole form and send it to: London Stock Exchange, London EC4M 7LS    FAO: Accounts Receivable

1. Name and full postal address of your Bank or Building Society branch

To: The Manager \_\_\_\_\_  
 \_\_\_\_\_ Bank or Building Society  
 Address \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ Postcode \_\_\_\_\_

2. Name (s) of account holder (s)

5. Reference Number

3. Branch sort code

(from the top right hand corner of your cheque)

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6. Instruction to your Bank or Building Society

Please pay London Stock Exchange  
 Direct Debits from the account detailed on this  
 Instruction subject to the safeguards assured by  
 The Direct Debit Guarantee.

4. Bank or Building Society Account number

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Signature (s) \_\_\_\_\_

Date \_\_\_\_\_

Banks and Building Societies may not accept Direct Debit Instructions from some types of account



### The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change, you will be told of this in advance by at least 30 days as agreed.
- If an error is made by London Stock Exchange or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.



